

Job Title: Director of Emergency Communications

Agency: Red River Regional Dispatch Center

Location: Fargo, North Dakota (Cass County)
Moorhead, Minnesota (Clay County)
(Population approx. 180,000)

Accountable To: RRRDC Board of Authority

Salary: DOQ (Range for this position is \$62,000 to \$86,000)

Description:

The Red River Regional Dispatch Center provides the public safety communications and dispatch services for six police departments, two sheriff's departments, two city fire departments, twenty-seven rural fire departments, as well as six rural EMS providers and a metropolitan advanced life services provider. These services are located in the Fargo-Moorhead area, which is the largest metropolitan area between Minneapolis and Spokane, Washington.

Established in 2002, the Red River Regional Dispatch Center was the first in the nation to service agencies in two separate states while managing dispatch operations and personnel independently from the agencies it serves.

The RRRDC Director answers to a Board of Authority which is comprised of Police Chiefs, Fire Chiefs, and Sheriffs of the larger agencies served. The Director will be responsible for exercising supervisory control of a staff of thirty-one full time employees as well as preparation and administration of the Center's annual budget of approximately \$1.8 million.

The Director shall oversee preparation of reports for, and compliance with, all Federal, State, County, and city requirements and policies.

The Director will work with the participating agencies to assure that RRRDC's procedures and call guides coincide with agency policies and practices to include adhering to nationally accepted communications centers operational best practices.

Requirements:

Bachelor's Degree (B.A./B.S.) in Business Administration, Public Administration, Communications, Public Safety, or a related field preferred.

Minimum of five years working in law enforcement/fire/emergency services records management, administration, communications, or 911 systems; or equivalent combination of education and experience.

Minimum of three years of management/supervisory experience is required.

Other Information:

To be considered, submit resume, cover letter with current salary and five work-related references to the below listed address. This position will remain open until filled with a suitable candidate.

Apply to:

Red River Regional Board of Authority
David Ebinger, Chair
C/O Moorhead Police Department
915 9th Avenue North
Moorhead, Minnesota 56560